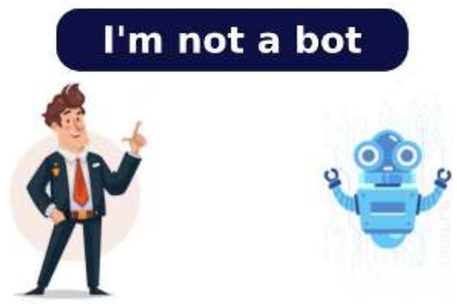
I'm not a bot

How to cancel call forwarding on nortel networks phone

How to turn off call forwarding on nortel phone. Nortel cancel call forward. How to cancel call forwarding. How to forward calls on nortel networks phone.

Setting Up Call Forwarding on Your Nortel T7316 Phone ---------- When you're away from your desk or out of the office, call forwarding is a valuable feature that allows your callers to reach someone who can assist them. To set up internal call forwarding on your Nortel T7316 phone, follow these steps: Press FEATURE 4 while the handset is still in the cradle, then enter the extension number you want your calls forwarded to. Once activated, your display will show "FORWARD>" followed by the extension number or associated name. To cancel Call Forward, press FEATURE # 4 while the handset is in the cradle. Stay updated with our latest video tutorials on YouTube and connect with us on Facebook, Google+, Twitter, and Pinterest for more information on business phone systems and equipment. Visit our website or call 1-800-564-8045 for an excellent selection of products. ###SUMMARY RELATED POSTS TAGS:*** Call Forwarding, Call Forwarding On The Nortel T7316 Phone, How To Use Internal Call Forwarding On The Nortel T7316 Phone, Norstar Programming, nortel change extension number, Nortel Networks Phone Manual, nortel phone programming, nortel phones, nortel t-series phones To access administration programming, follow these steps: Night, weekends, vacations etc. -To enter administration programming: Feature 983 & then enter the log code (System Manager mailbox # followed by its password) & OK The System Manager mailbox can be 12, 102 or 1002 depending on how many digits your ext # is. The default password for System Manager is 0000, it may have been changed to 1234, 1111 or other. Example: if you are X221 then you are a 3-digit system, so use: 1020000 (where 0000 is the password) Log Code Defaults: 2 Digit system = 120000 3 Digit system = 1020000 4 Digit system = 10020000 1. Press Feature 983 2. Enter LOG Code: _____, press OK 3. Press AA 4. Press Grtg, press Grtg again 5. Enter the Greeting Number 1 6. Press OK 7. Press Rec… record greeting, press OK when done 8. Press OK to accept recording: press Rls when done 9. Press Feature 983 10. Enter LOG Code: _____, press OK 11. Press AA 12. Press Table, press 1, press OK 13. Press Change to 1 (Greeting 1) 14. Do this for Morning, Afternoon, Evening and Non-Business(if using) 15. Press Rls when done (or pickup and hang up the handset) 4) Call Forward an office phone extension to an outside line: Note: Requires a high level of Nortel voicemail software and it ties up 2 lines for duration of call. Instructions: Press Call Forward (or Feature 4), dial external code such as 9, dial external number To Cancel Call Forward, see CANCEL on the phone’s display, or press Feature # 4 In most cases, a telephone technician needs to program this feature 4a) Voicemail Message Notification Allows a voice mailbox to call an external phone number, to alert a user that they have a voicemail message. To program: Log into your mailbox, press Admin (or 8), Press 6 -Admin (or 1) to setup your phone number -Select (or 2) to turn on or off Message Notification When you receive the call press 1 to check the messages In most cases, a telephone technician needs to program this feature Note: both options above leave you open to Toll Fraud You MUST use a 6 to 8-digit password that is complex Do not use passwords such as 1111, 1234 or 0000 Additionally, you may want to record a temporary greeting in your General Delivery Mailbox or on your Voicemail Auto Attendant greeting. 5) Unlock a mailbox/change password Instructions to reset the Password of a Mailbox 1. Press Feature 983 2. Enter LOG Code:_____ , press OK 3. Press Mbox, press Chng, enter mailbox number 4. See Password: press Reset to reset password to the system default: 0000 5. Press Rls 6. Use 0000 password to check your messages and immediately change the password to a complex password. DO NOT leave it at 0000 Log Code: If you are 2 Digit Extension your log code will be one of the following: 121234 OR 121111 OR 120000 If you are 3 Digit Extension your log code will be one of the following: 1021234 OR 1021111 OR 1020000 If you are 4 Digit Extension your log code will be one of the following: 10021234 OR 10021111 OR 10020000 Setting up call forwarding on your phone involves a few simple steps. Once completed, a brief display change indicates that calls are being forwarded. The telephone icon next to the line button becomes hollow, indicating this change. Note that if multiple users are logged into the i2004 Internet Telephone, pressing the line button or Ok softkey is necessary to select which line to forward. Although your line is forwarded, you can still make outgoing calls. To cancel a forwarded call, follow these steps: Press the Servcs softkey, highlight Call Forwarding, and press Select. Finally, press Ok to cancel forwarding for the primary line. If multiple users are logged in, pressing the corresponding line button will immediately cancel call forwarding for that specific line.